



INSTITUTE OF  
PUBLIC  
SECTOR  
MANAGEMENT  
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**THE INSTITUTE OF  
PUBLIC SECTOR  
MANAGEMENT**

- (1) OUR AIMS &  
OBJECTIVES  
(2) HOW TO JOIN**

**THE INSTITUTE FOR PRACTISING  
MANAGERS IN THE NOT-FOR-  
PROFIT, PUBLIC AND VOLUNTARY  
SECTORS**

**2008**

## **What is the Institute of Public Sector Management?**

The IPSM is the only professional institute for practitioners working within the public services (in the widest sense of that term) who have a significant management element in their job role. Amongst other objectives, it seeks to raise the standards of management practice of those working within the public services. The Institute is a mutual organisation taking the form of a company limited by guarantee.

Our members work in all areas of the public sector, ranging from Town, Parish & Community Councils, Housing Associations, Trade Associations, Charities and Health Authorities to Principal Local Authorities and Central Government Departments - in fact any manager from the public, voluntary and not-for-profit sectors is eligible. We give members the opportunity to network within this wider public service community and improve their skills and abilities.

We are a campaigning body seeking to raise public awareness and respect for the role of public services, to raise public awareness and respect for the role that effective management can play in delivering excellence in those services, and to raise public respect for the importance of the role of the manager in such services.

We admit:-

- (1) as individual members those practitioners currently working in or alongside public services who have a significant management element in their job role;
- (2) as corporate members bodies with a close association to with public services, such as commissioners, providers, suppliers and consultants.

Amongst our membership you will have the opportunity to meet: other managers working within or alongside public sector, voluntary and not-for-profit organisation. You will also have an opportunity to network with organisations involved in the commissioning and / or provision of public services, as well as those that serve as suppliers, contractors, advisers or consultants to the above

### **PUBLICATIONS**

The primary means of publication and dissemination for Institute research and other work is our web-site [www.ipsm.org.uk](http://www.ipsm.org.uk) . The majority of Institute papers – whether on a technique (such as the paper on Stakeholder models which is on the web site) or on a government proposal (such as the papers on Community Interest Companies) – are available – both to members and to non-members – and will be ‘published’ through the web site.

## **What does the Institute do?**

The Institute’s Core activities involve:-

- The publication of the quarterly journal “TOPICS”.

- The promotion of the Institute and the use of the designatory letters MIPS and FIPSM by all full and honorary members.
- The promotion of the views of the Institute and its members on issues of the day, presenting those views to Government Departments and other bodies responsible for initiating consultation on specific issues.
- The provision of a web site and through the Institute's site information on services provided by the IPSM or by any of its partners for the time-being. All members have free access to all parts of the web-site.
- The launching of continuous professional development and a set of awards / qualifications to assist the career development of members.
- The promotion of an active Discussion Forum, available only to paid-up IPSM members.

### What does the IPSM seek to achieve?

FOR PUBLIC SERVICES AND PUBLIC SERVICE MANAGEMENT AS A PROFESSION	FOR INDIVIDUAL MANAGERS & INDIVIDUAL ORGANISATIONS
Obtain greater public recognition of the importance of effective, efficient public services to a civic society	Give (through the accredited letters –MIPS and FIPSM) <u>members</u> an advantage in acquiring and retaining jobs and in gaining promotion
Obtain greater acceptance of the benefits of diversity and plurality (drawing on all sectors) amongst public service providers	Allow (through <u>corporate membership</u> of the IPSM) firms, bodies etc. to demonstrate their commitment to a 'public service ethos'.
Obtain greater public recognition of the importance of effective management to the provision of excellent public services	Give ( <u>through corporate membership or membership of a sponsors' / supporters' group</u> ) firms, bodies etc. promoting / selling their products / services to customers / clients in the public services, the ability to demonstrate their commitment to a 'public service ethos'
Obtain greater public recognition of the role played by managers of public services in creating the quality of life enjoyed by citizens	Give (through <u>membership</u> of a collective body) practitioners a voice on the key issues of the day
Obtain greater recognition by government and others of the special skills, knowledge, value systems and attitudes needed to manage public services	Give (through <u>membership</u> of a respected body) practitioners a feeling of belonging to something worthwhile, which enhances their feelings of self-worth
Obtain a fair hearing for the case for a public service ethos / public service management values in the public realm	Provide ( <i>through, courses, conferences, networks, help-lines, discussion boards, publications etc</i> ) information, advice and support to practitioners and organisations on current matters relating to the practice of management in the public services
	Provide a mechanism for practitioners and organisations to acquire, develop, maintain and have accredited their management competences as relating to the public services

## **What Learning & Development Opportunities Does The IPSM Provide?**

The Institute provides a series of regional seminars and workshops via Spirals Ltd. These comprise one-day seminar workshops, each of which takes a management topic or technique, delivering the basic knowledge that a non-specialist practising manager might be expected to acquire about each of those topics. All seminars are aimed at existing or aspiring managers working in the public, voluntary and not-for-profit sectors. Typical titles include:- “The Essentials of Marketing”, “The Essentials of Process Re-engineering and Improvement”, “The Essentials of Recruitment and Selection”, “The Essentials of Project Management”, “The Essentials of Change Management” etc.

Whilst events are open to both members and non-members, only members receive a significant discount on seminar fees, a typical discount being 20%.

## **MEMBERSHIP**

**There are three categories of membership:**

### **Student members:**

Any person (with an interest in the public interest and not-for-profit sectors) who is studying on a course in management (or a related subject) is eligible for student membership of the Institute. Student members may transfer to Full Membership of the Institute on completion of their course (provided that they satisfy the criteria for full membership) without payment of any joining or transfer fee.

### **Individual (Full) members:**

Full membership is open to all managers with qualifications equivalent to (or higher than) a BTEC Higher National Award or who hold a management post and have worked for over five years in the public interest and not-for-profit sector. Full members may use the designation MIPSM. Full members may apply for the Fellowship of the Institute after they have been members for 3 years (the criteria for Fellowship are set out in the Institute’s regulations). Fellows may use the designation FIPSM.

### **Corporate Membership:**

Organisations within the public, voluntary and community sectors as described earlier may apply to be corporate members of the Institute. Details are available in a separate booklet for corporate members and corporate supporters.

Membership Rates (2008) are £66 for full individual members, £33 for student members and £228 for corporate membership. In addition to the subscription, there is a one-off joining fee of £25.

## APPLICATION FOR MEMBERSHIP

Type of Membership Applied for: Corporate: ..... Student: ..... Full: .....  
*(Please tick)*

<b>Surname</b>	
<b>Forenames</b>	
<b>Initials &amp; Title</b>	
<b>Date of Birth:</b>	
<b>Home Address &amp; Postcode</b>	
<b>Home Telephone Number:</b>	
<b>E-mail Address (Home and / or Work)</b>	
<b>Sector</b> <ul style="list-style-type: none"> <li>• Local Government</li> <li>• Health</li> <li>• Government Agency</li> <li>• Housing Association</li> <li>• Education</li> <li>• Voluntary Body</li> <li>• Other</li> </ul>	
<b>Job/ Post Title</b>	
<b>Department</b>	
<b>Work Address &amp; Postcode</b>	
<b>Work Telephone Number</b>	

<b>Qualifications – Academic &amp; Professional</b> <i>(Post-school only)</i>		
<b>Award / Course</b> <i>(Applicants for student membership should include current course)</i>	<b>Institution</b>	<b>Date</b>

**Please provide us with the name and address of one referee (e.g. your line-manager) for possible verification purposes: -**

**Please tell us where you heard about the Institute: -**

### **Important Statement**

I confirm that: -

- (a) I work in a supervisory / management capacity in the public, voluntary or not-for-profit sectors and have been employed within that sector for not less than five years ***\*and/or***
- (b) I hold a qualification equivalent to (or higher than) a BTEC Higher National Award in a relevant subject (please specify) ***\*and/or***
- (c) I am currently enrolled on a course in management, or a related subject (please specify) (Applicants for student membership only)\*

***\*Please delete those that do NOT apply***

If accepted for membership I agree to abide by the Regulations and Articles of Association of the IPSM

**Signed:**

**Date:**

**Please complete:**

**Either** - I enclose a cheque / postal order in the sum of:

**Or** - I wish my employer to be invoiced for the sum of:

Annual subscription for 2008 is £66 for a full member, £228 for a corporate member and £33 for a student member plus a one-off joining fee of £25

PLEASE RETURN THIS FORM TO: Mrs Lynette Wolfe, Administrator,  
IPSM HQ, 45, Cherry Tree Road,  
Axminster, Devon EX13 5GG

OR E-MAIL TO: [info@ipsm.org.uk](mailto:info@ipsm.org.uk)

(In accordance with the requirements of the Data Protection Act 1998, any information submitted to the IPSM by membership applicants will only be used for the IPSM's internal requirements, principally involving regular membership communications, and the occasional publication of an internal membership directory. It will not be shared with any external parties without the member's expressed written permission being sought and obtained in advance.)